

Bletchley and Fenny Stratford Town Council Delivery Plan 2023-24 - Approved April 2023

(Projects organised by strategic priority)

Updated on 20.3.2024

1 Cleaner and Greener

Project/Action	Lead governance	Related governance	Notes	Timescales	Progress	Lead officer	Linked strategic priorities
Climate Initiative		Council	To be linked with NP				1 ,6
Publish carbon and environmental audit when completed	E&PC	F&GC	Reported to committee on 14.11.2023 - published on website		Completed for year	EPM	2, 3,
Develop action plan arising from carbon and environmental audit	E&PC	F&GC	Action Plan adopted Environment and Planning Committee to oversee work rather than a working group Purchase of valve insulation jackets approved and to be installed at Newton Leys Pavilion in early March 2024		Completed for year	EPM	2, 3,
Implement actions from the plan based on timetable therein	E&PC	F&GC	See above		Completed for year		2, 3
Establish or join local Climate Forum	E&PC	CC	Clerk has attended MK Climate Forum councillor attendance required, to be discussed at March meeting of Environment and Planning Committee		Needs work	EPM	2
Manor Road Site							
Further development of site including planting permanent signage and maintenance	E&PC		Project completed and will be moved to BAU plan for 2024-2025	to September 2023 and thereafter	Completed for year	EPM	2
Pinewood Drive Allotment Site							

Support Green Gym Group to become independent and sustainable	E&PC	CC	EPM to arrange meeting with new Project Co-ordinator as TVC funding for paid officer ends in March 2024. Physical issue with garage walls to be progressed and support for 2024-2025 to be carried forward to new plan.	to March 2024	Completed for year	EPM	4, 5
Blue Lagoon							
Continue partnership work with MKCC through Blue Lagoon User group and Strategic Group to restore Blue Lagoon	E&PC	CC/Council	Regular liaison with MKCC, all Strategic group and User Groups to date have been attended by officers or members of town council.	Ongoing	Completed for year	TC/EPM	4, 5
All green spaces							
Aim to preserve the natural environment, parkland, biodiversity and important landscapes. Initiate wildflower and tree-planting, while also seeking to develop additional wildlife areas and community gardens.	E&PC	Council	No budget for planting during 2023-24. Long term objective and priority for 23-24 is to preserve and improve through landscaping contract from September 23	Ongoing	Completed for year	EPM	4, 5
Provide more flower beds including some raised beds to be enjoyed particularly by disabled people	E&PC		No budget allocated, cannot progress without funds. Planters to be provided in Fenny Stratford unlikely to be in place by year end. Report to E&P Committee 19 March 2024 Moved to 2024-25 plan - and wildflower beds in Leon Rec	Ongoing	Completed for year	EPM	4, 5
Boundary marking of land behind Newton Leys Allotments and agreement about future usage	Council	E&PC	Boundary marked. Feasibility of orchard project to be reported to Environment and Planning Committee 19 March 2024.	By 1 July 2023	Completed for year	EPM	

			Further development of site in 2024-2025 move to next year's plan				
Installation of additional EV chargers at NLP	F&GP	F&GC/ Council	Slow progress due to complexities of lease and planning issue. Planning application due to be resubmitted in March 2024. Move into 2024-25 Plan	Asap	On track		

2 Proud of our past and of our future

Project/Action	Lead governance	Related governance	Notes	Timescales	Progress	Lead officer	Linked strategic priorities
Sycamore Buildings							
i) Develop and implement phased refurbishment of Sycamore Hall (and House) to provide flexible multi-use space for the community and increased capacity for local delivery of services. (See separate project plan.)	Council	F&GC	Planning permission granted 2 October 2023. Community consultation during February/March 2024. Initial surveys and design plans commissioned following approval of high level costings in January 2024. Results of consultation to Full Council on 26 March 2024. Item to be carried over to 2024-2025 plan.	LT goal	On track	TC	1, 3, 4, 6, 6
ii) Develop large meeting room at Sycamore Hall to be used as permanent Council chamber and let for business/community use with hybrid meeting capacity	Council	F&GC	Dependent on progress with item above	LT goal	On track	TC	3, 4, 5 6

Town Deal & Town Centre							
Engage with partners including Town Deal to influence future development of town. Work to include development of NP policies, influence on public realm improvement project, input to development briefs, policy on affordable housing etc and support of community engagement on development of town.	Council	E&PC	All town deal meetings attended by representatives of town council. Presentation on PRI project to full council in May 23. Community advisory group established, first meeting 31 July 23. Regular reporting to full council. Next Board meeting 19 March 2024. PRI and Transport Hub consultations expected in June 2024 post elections. NDP progress has been affected by issues connected to TD and New City Plan etc, timetable will be adjusted and this work will be carried forward into 2024-2025 plan.	LT goal	On track	TC	2, 4, 5, 6
Work with partners to support the development of a strong image or “brand” for the Town. Continued partnership working with MKC Economic development team, business associations and Town Deal.	Council	MKCC/ Town Deal	TC is co-operating with Economic Development team at MKCC and work on developing a brand for Bletchley via the . Long term objective	To 2025	On track	TC	4
Develop relationships with businesses and support new business association	Council	CC	Continue partnership working with MKCC economic development team as well as independent engagement with local businesses	Ongoing	On track	MT	4
CIF Project 1 (2023-2024) - planters on Queensway	E&PPC	Council, CC	On 15.11.2023 it was agreed to relocate this project to Aylesbury Street in FS due to uncertainty with PRI project in TD TIP Quotations and locations agreed at Environment and Planning 19 March 2023.	By 31 March 2024	On track	EPM	4

CIF Project 3 (2023-2024) - signage to BLC	E&PC	Council	Wording of signage now agreed, awaiting installation by MKCC.	By 31 March 2024	On track	EPM	4
Public Art							
i) Women's Euros Legacy Project - Blecca Lea	Council	MKCC	Regular features in newsletters and social media channels, Blecca Lea participated in Big Street Eat, Blue Lagoon exhibition v successful, project now completed though some participation expected in Xmas event on 2.12.2023.	to end 2023	Completed for year	TC/DC	4
ii) Turing Project - continue engagement with partners on public art commission	MKCC	Council	Work commissioned by MKCC, Town Council involved in commissioning process throughout.		Completed for year	TC	4
iii) Leon Dinosaur - continue engagement with MKCC on future of dinosaur and regen of Warren field	Council	MKCC	Dinosaur was removed as it could not be repaired at reasonable cost and site was needed for regen works. TC has engaged with city council, regen and community. Supported "Down Memory lane event" run at Spotlight to collect memories of dinosaur in February 2024.	Ongoing in line with regeneration timetable	Completed for year	TC	4

3 Robust with resources

Project/Action	Lead governance	Related governance	Notes	Timescales	Progress	Lead officer	Linked strategic priorities
Development of 5 year financial plan including forward budgets and planned annual review of charges		Council	Approved at January 2024 budget and precept meeting of town council.	Will be reviewed in next financial year	Completed for year	RFO	3, 6
Request the partial exemption calculation for 2022/23 and review the financial impact of the Option to Tax on the income of FSCC and NLP. (The review of the Scale of Charges for 2024/25 should include any negative impact on the income generated by FSCC and NLP as a result of the Option to Tax.)		Council	All elements completed.		Completed for year	RFO	3, 6
Review of facilities bookings systems and procedures and development of out of hours and caretaker services	Council	F&GC, CC and EPC	Review has been undertaken. This project will need to be carried forward into 2024-25	To be taken forward into next year's plan	Completed for year	MT	3, 6
Review of staffing arrangements in the light of changing council needs	EPC	Council	Staff changes completed. Further review may be necessary in 2024-2025		Completed for year.	TC	3
Asset valuation of Fenny Stratford Community Centre	F&GP	Council	Procurement for survey completed outcome awaited	within financial year	Completed for year	EPO	

Investment of reserves	Council	F&GP	Separate account set up for NL allotments commuted sum.	To be taken forward into next year's plan	Completed for year	RFO	3
4 Closer to our community							
Project/Action	Lead governance	Related governance	Notes	Timescales	Progress	Lead officer	Strategic priorities
Deliver community events programme (see separate action plan)	CC	Council	Programme for year completed but for Community Iftar scheduled 22 March 2024 and Easter Egg Hunt	Ongoing through year	On track	DC/MT	1, 2, 3, 5
CIF Information boards project (2022-2023) - install and maintain new CIS information boards also review and refurbish council noticeboards		F&GC	CIF noticeboards installed and completed. New noticeboard at Sycamore House installed November 2023. (Eaton Leys noticeboard agreed – awaiting installation approval from developer. To be carried forward to 2024-25 plan.)		Completed for year	EPM	3
Partnership with Bedford and MK Waterways Trust							
i) Agree and deliver approved objectives for 2023-24		Council	Funding agreed for project at Fenny. Detailed installation plan awaited This individual project to be carried forward into 2024-2025. The partnership will not be renewed due to changing status of organisation.		Completed for year	DC/MT	1, 2,

ii) Raise awareness of importance of canal in B&FS		Council	To be pursued through NDP and carried forward into next year's plan	Ongoing	Completed for year	DC	1, 2
Undertake a study as to how best to involve young people in the governance of council	Council	F&GC		Long term goal	Needs work	TC	4
Develop a business directory on the new website and advertise the Town's businesses		Council	BFSTC website directory update is in progress . Work on promoting town's businesses with MKCC economic development team as part of Town Deal AMOS is ongoing – work to be integrated with Town Deal etc and carried forward to future years	to March 2024 target will not be met for this year	Needs work	DC	2
Local History							
i) Digital Trail project	CC	Council	Funding application successful. Community group being established. Carry forward into 2024-2025 plan, launch date in time for heritage week in September 2024		On track	DC	2, 5
ii) Develop local history element of website	CC	Council		to March 2024 target will not be met for this year	Needs work	DC	2, 5
Meet targets in Communications Strategy and Action Plan:							
i) Targets in plan	CC	Council	Achieved New communications action plan to be created in early 2024-2025 – carry forward to next plan.		Completed for year	DC	1, 2,3,5, 6

ii) annual survey - to inform budget planning	Council	CC, F&GC	Undertaken during November 2023, results to full council prior to budget decision making. Repeat in 2024-2025 plan.		Completed for year	TC/DC	3
White Ribbon							
i) Maintain accreditation by developing programme of work and events	CC	Community Committee	Clerk has co-organised MK Vigil on behalf of council. Visits to Water Eaton Larder on 27.11.2023. More engagement from councillors needed – carry forward to 2024-2025.		Needs work	DC	5, 6
ii) Support events and publicise on website/newsletters/ social media	CC	Community Committee	Joint working with MKCC, MK Soroptimists and others continues	to March 2024	Completed for year	TC/DC	5, 6
Constitution - develop constitution and policies page on website	F&GP	Council	Develop ModGov module for website Carry forward to end of April 2024.	Original deadline extended to March 2024 likely to be met in April/May 2024	Needs work	TC/DC	3

5 Supporting wellbeing and safety

Project/Action	Lead governance	Related governance	Notes	Timescales	Progress	Lead officer	Strategic priorities
Safer walking cycling routes							
i) Work with MKC and Town Deal Board and others on provision of additional cycle routes in Bletchley and Fenny	Council	E&P Committee	Working on Newton Leys route construction on town council land at Newton Leys etc	Long term goal	On track	TC	1, 4

ii) Support provision of walking and cycle route maps for the Town and surrounding area	E&PC	Council/ MKCC	Move to 2024-2025 plan	Long term goal depends on delivery of Redways	Needs work	TC	1, 2, 4, 5
Future provision of public toilets							
i) Develop and implement minor refurbishment and improvement programme	F&G		Delaying issue is lack of secure tenure, clerk had further discussions with MKCC on 11.3.2024. Carry forward to 2024-2025 plan.		Needs work	EPM	2, 3,
ii) Continue negotiations with MK Council and Town Deal for provision of improved permanent facilities	Council	MKCC/ Town Deal	As above Carry forward to 2024-2025 plan	Long term goal	Needs work	TC	6
Installation of 4th defibrillator in community		Community Committee/E&PC	Equipment secured from central government for Defib at Albert St WCs now installed. Discussions with Nationwide in Queensway for installation of additional Defib. This item to be carried forward to 2024-2025 plan.	by 31 March 2024	Completed for year	EPM	6
CIF Project 2 (2023-24) - Installation of SIDs	E&PC		NL camera location cannot be utilised until roads adopted. Other locations risk assessed and equipment purchased. Ringway/MKCC have installed 3 posts – equipment should be in pace by year end.	by 31 March 2024	On track	EPM	6
Preparation for landscaping transfer and planning for safety around water body at Mount Farm	E&PC	EPC		to September 2023 and thereafter	Completed for year	EPM	1, 2, 3, 4

6 Making things happen

Project	Lead governance	Related governance	Notes	Timescales	Progress	Lead officer	Strategic priorities
Neighbourhood Plan							
Continue to follow agreed timetable for development and production of NDP (see project plan)	Council	NPSG	<p>Monthly meetings have been taking place YTD. Volunteer task forces have completed research tasks. Emergine policy ideas taken out to consultation in January 2024.</p> <p>Clerk has met with senior officers at MKCC to discuss timetabling. It is proposed to adjust the timetable to synchronise with New City Plan and other developments.</p> <p>Item to be carried forward into 2024-2025 plan and new timetable agreed.</p>		Needs work	TC/DC	1, 2, 3, 4, 5
Work with MKCC and partners on Lakes regeneration and development of community hub and redevelopment of Warren Field	Council	E&PC, MKCC/Town Deal	<p>Town Council focus is now on Sycamore Hall for its community hub. No information available about the community hub at the Lakes.</p> <p>Suggest item is not included in 2024-2025 plan other than as regular liaison on regeneration project.</p>	Ongoing	Completed for year	TC	2, 4
Landscaping Service Delivery							
Implementation of devolved service with grant from MKCC - detailed action plan	E&PC	Council	<p>New staff start 14.8.2023. Contract delivery starts 4.9.2023</p> <p>Move to business as usual plan for 2024-2025.</p>		Completed for year.	MT	1, 4

Produce detailed timetable for service transfer for period from May 23 to September 23	E&PC	F&GC		1 May 2023	Completed for year	EPM	1
Produce three detailed delivery plans:	E&PC						
i) Allotments and community orchard from 1 April 2023 to 31 March 2024	E&PC	EPC		1 April 2023	Completed for year	EPM	1
ii) Devolved Landscaping from 1 September 2023 to 31 March 2024	E&PC	EPC		1 June 2023	Completed for year	EPM	1
iii) NL Football pitches marking and maintenance	E&PC	Council/CC/ EPC			Completed for year	EPM	1
Set up and preparation of Barton Road premises	F&GC	EPC, Council			Completed for year	EPM	1
Oversee equipment delivery	F&GC	E&PC, Council			Completed for year		3
Develop and introduce landscaping app for customers and officers	F&GC	Council, EPC, CC	App is operational and working well. Will continue to monitor.	by mid August 2023	Completed for year	MT	3, 4, 5
Agree community use of NLP football facilities	CC	E&PC, Council, EPC, F&GC	Agreement reached and hiring arrangement in place and being monitored	asap	Completed for year	MT	3, 4, 5